

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, March 21, 2017
Signal Peak Campus – M101
8470 N. Overfield Rd.
Coolidge, AZ**

Members Present: Dr. Debra Banks, Gladys Christensen, Rick Gibson, Dan Miller

Absent: Jack Yarrington

I. CALL TO ORDER

Board President Christensen called the meeting to order at 2:00 p.m.

II. PLEDGE OF ALLEGIANCE

Mr. Gibson led the Board in the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Upon motion of Mr. Miller and seconded by Mr. Gibson, the Minutes of the Regular Meeting of February 28, 2017 were approved as written.

IV. CALL TO THE PUBLIC

Diane Beecroft, Professor of Chemistry reported that 3 students have been accepted into pharmacy school directly from Central Arizona College. It is difficult to be accepted now into pharmacy school and even harder to be accepted directly from a 2-year college. Professor Beecroft thanked the Governing Board for their service and expressed her gratitude for all that they do for Central Arizona College.

Lucy Sainz, President of the CAC DREAMers Club. On behalf of the DREAMers Club, Ms. Sainz expressed her gratitude to the Governing Board for their support.

V. AADGB REPRESENTATIVE REPORT

Mr. Dan Miler gave the following report:

1. Proceedings

- a. Convened March 9, 2017 at Mesa Community College
- b. Jane Strain, Chair (Cochise College), opened with introductions
- c. Elected Phyllis Smith (Mohave District) as Treasurer
 - i. Maria Chavoya, Vice Chair (Western College) will remain as Secretary
- d. The previous AAGDM Meeting was May 6, 2016

2. Bylaws

- a. Need Updating; Board established a Bylaw Committee
 - i. Lloyd Hammonds, Immediate Past Chair (Coconino District)
 - ii. Maria Chavoya
- b. Required to meet Quarterly
- c. No provision for separating Secretary/Treasurer or Vice as Secretary

3. Treasurer's Report >> \$39,000 in deposits

4. Guest Speakers

- a. Dr. Jeanne Swarhout, Chair, AZ Community College Coordinating Council AC4 & President Northern Pioneer Community College
 - i. Reviewed current legislation (as in President's February Report)
 - ii. Emphasized the need to promote the meaningfulness of Community Colleges
 - iii. All Community Colleges need to connect with the communities (President's Forum Schedule supports this initiative)
 - iv. Need to educate state legislatures (as well as local city/townships)
 - v. All levels of Community College Organization need to synchronize message/mission (Trustees, President, Staff, Faculty, Students, & Councils/Committees)
- b. Kristen R. Boilini, Partner, Pivotal Policy Consulting
 - i. At State level, K-12 has received the most attention
 - ii. Need more focus on Community Colleges
 - iii. Need new/additional metrics; FTSE is becoming obsolete (aligns with President's initiatives to reevaluate Key Performance Indicators)
 - iv. Need to change the legislative mindset
 - 1. JTED was a hit, need more "grassroots" initiatives
 - 2. Influencers: AZ Chamber of Commerce and Goldwater
 - 3. CAC input: "Tell Investment Stories and help connect the dots."
 - v. Work in a more coordinated effort
 - vi. Prop 301 is going through a reformulation
- c. Edward Molina, AZ Director, Veteran's Business Outreach Center
 - i. Business & Entrepreneurial Development for Veterans
 - ii. Funded by SBA
 - iii. Focusing on 10% of AZ's 550,000 Veterans
 - iv. Seminars and daylong "Boot Camps" are presented by volunteers, many who are successful entrepreneurs with prior military service

5. ACCT (Association of Community College Trustees) 2017 Community College Federal Legislative Priorities

- a. Support the Pell Grant
- b. Invest in Education and Workforce Training
- c. Reauthorize the Higher Education Act
- d. Support DACA Students
- e. Reauthorize the Perkins Act
- f. Support Students and Institutions through the Tax Code

6. Action Items

- a. GISS (Governance Institute for Student Success) 1.5 Day Seminar for Trustees
 - i. Tentative dates: Between 10/16 & 10/31
 - ii. Each member college to pay between \$1,200 & 1,500 for their portion
 - iii. Motion Recommendation: CAC to allow up to \$1,500 to fund our portion
- b. Next Meeting: May 2017 TBD at Maricopa Community College – Suggestion that all Trustees attend

Mr. Miller motioned to approve to pay our portion of up to \$1,500 for the seminar. Mr. Gibson seconded the motion. Motion approved unanimously.

VI. PINAL COUNTY GOVERNMENTAL ALLIANCE REPORT

No report from Dr. Banks.

VII. REPORT FROM CENTRAL ARIZONA COLLEGE PRESIDENT

-  Legislative Update – many of the bills introduced in my February Report have been referred to committee. I will highlight those that have passed to date:
- o House Bill 2078: Concurrent Enrollment: The list of conditions under which a school district or charter school is permitted to include students enrolled in "concurrent coursework" (defined) for the purpose of calculating average daily membership (ADM) is modified to require the student to earn at least three semester hours of credit per semester in the community college or university course, and to require the school district or charter school to pay the community college or university for the tuition cost of the concurrent coursework or reimburse the student for the tuition cost. A course at a community college or university is not required to meet 123 hours a year to be considered a subject. The ADM must be based on the combined hours that the student is enrolled in at the school district or charter school and at the community college or university, and a formula for calculating the ADM is specified. Except as otherwise provided by law, ADM cannot exceed 1.0 for a full-time high school student who attends concurrent enrollment courses. Retroactive to July 1, 2010. AS PASSED HOUSE.
 - o House Bill 2270: Veterans/Transfer Credits: Public universities, community colleges and licensed private vocational programs are required to notify an applicant for admission who is a current or former member of the U.S. military that the applicant may be eligible to receive academic or vocational credit for the applicant's military training and education, and are required to work with the Department of Veterans' Services to assess and apply the applicant's education, training and experience received through military duty or service to academic or vocational credits in selected programs of study. PASSED HOUSE
 - o House Bill 2123: Vocational & Technical Education: Evaluation: School district boards are required to provide for the evaluation of vocational and technical education programs annually, instead of once every five years. PASSED HOUSE.
 - o Senate Bill 1384: School Sponsored Media: Student Journalists: A "student journalist" (defined) is permitted to exercise freedom of speech and freedom of the press in "school-sponsored media" (defined), and cannot be disciplined for acting accordingly. Each school district governing board and charter school governing body is required to adopt a written policy consistent with these provisions. AS PASSED SENATE.

District Update

- The Office of Student Success Initiatives is sending our Early Alert messages this week to all students. These messages will inform students of their current progress and provide tools and support to help students stay on track to successfully finish their classes.
- CAC's first-ever study abroad trip to Ireland left on March 10 and returns today, March 21. Students spent 11 days exploring Northwest Ireland and Dublin. Professor Karen Hindhede, Chair of Communications, led the excursion and its accompanying online literature course. Search the hashtag #CACIreland on Facebook and Instagram for photos of the trip.
- The ERP implementation is moving along on schedule and construction mobilization will be starting in early April. As we progress with both of these projects we will do a large scale update presentation to the Board.
- Approximately 30 General Education/Transfer courses in mainstream academic disciplines have moved to requiring Reading as a Co-Requisite instead of a Prerequisite, encouraging students to move more quickly into their areas of academic interest.
- The Career and Technical Education area continues to develop new curriculum and programs to meet local workforce need, inspired originally by our engagement with Lucid Motors.
- Our new catalog for 2017-18 will have a cleaner map of program areas, and will represent a first collective effort on the part of faculty and the curriculum office at cleaning up inactive courses and programs.
- A reorganization of Academic divisions was presented earlier in March to Chairs and Directors at Academic Leadership. Pending some minor changes we will be ready to announce the changes to the college community before the end of the Academic year.
- We received verbal notification of a Science Foundation Arizona (SFAZ) grant to the Engineering Technology area to development an apprenticeship program. The award is expected to be \$24,000.
- Finally our Transfer rates to all 3 State Universities are holding steady this year, with a 27% increase in all transfer categories (AGEC and Associates degrees) over a 5-year period.

Correspondences – in your drop box today

- An email from Shelley Gillespie, Executive Director of COPA Shorts Film Fest providing a word of thanks to those CAC staff who were involved at one point or another in helping to support the Copa Shorts Film Fest.

- An email from a former student thanking Professor Vaun Day for his teaching, and for his career guidance. The student did not complete at CAC for family reasons (his spouse was deployed to another state) but is now completing an Associates in Accounting and will be Valedictorian for his college graduation.

VIII. BUSINESS AND ADMINISTRATION

A. MONTHLY FINANCE

Mr. Chris Wodka, Vice President of Business Affairs reported on the monthly budget report for the month of February 2017, which shows the District’s general fund expenditures and committed funds are at 80.04% of total budget. This is a .12% decrease from February 2016 which was 80.16%. At the end of the eighth month of the fiscal year, the College is where we should be in terms of revenue and expenses.

B. REVIEW OF COLLEGE BIDS

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

National IPA #: 130733	Microsoft Annual Licensing Fees CDWG, Vernon Hills, IL	District	Budget Amount	\$103,478.48 59,754.19
RFQ #1617-0	Dell Laptops and Desktops CCB Technology, Inc., Racine, WI	District	Budget Amount	\$76,485.00 26,010.00

IX. STUDENT SERVICES

Jenni Cardenas, Interim Vice-President of Student Services introduced Sherri Licon, Director of Student Success Initiatives. Ms. Licon reported on the Arizona@Work Partnership. Arizona@Work offers services at each of the campuses which included:

- Face to face appointments
- Electronic access
 - Job Search
 - Career exploration
 - Unemployment information

Ms. Licon discussed the benefits to CAC which include:

- Increased outreach to underserved populations
- Shared marketing at no charge
- Enhanced partnership between Arizona@Work Pinal County and CAC
- Increased foot traffic at CAC campuses

The next steps for the program are to develop an MOU between Central Arizona College and Pinal County. Establishing itinerant service delivery schedule for Arizona@Work Pinal County

staff and create an Arizona@Work Pinal County desktop icon on designated CAC computer at each access point.

X. ACADEMIC AFFAIRS

Dr. Mary Kay Gilliland invited Dr. Carol Johnson, Professor of Honors to the podium.

Dr. Johnson shared the following report from the CAC Honors Program.

The All-AZ Academic Team for CCs is selected each spring. This competitive scholarship, *open to all students*, is based upon academic performance & service to the college & community.

Criteria for selection includes:

- A GPA of at least 3.5
- Good academic standing & working towards an associate's degree
- & involvement in campus and/or community volunteerism.

Recipients of this prestigious & competitive scholarship are issued tuition waivers to any of the Arizona public state universities for their junior and senior years. Additional evaluation of applications occur beyond our college. There are state-level rankings that place students on 1st, 2nd & 3rd teams & depending upon rank, students receive varying amounts of additional scholarships. There is a state-wide recognition ceremony attended by the scholars, their guests, their community colleges and the universities where they will matriculate.

CAC has an All Arizona scholar from each of our 5 campuses, some joining us today. I would like to ask these impressive students to introduce themselves, state the university they will attend and share what they will study.

- Dominic Savana (1st Team) from MC is still deciding which AZ U to matriculate to. He will earn a Bachelor's in Special Education and an advanced degree with a specialization in autism.
- *Thao Nguyen (2nd Team) from STC will transfer to ASU to study Actuarial Science. Thao will earn a bachelors and become an actuary in the insurance market.*
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- *Justin Huxel (1st Team) from SPC will transfer to ASU. He will get a Bachelor's and Master's in Materials Science and Engineering. Justin aspires to develop new plastic materials that will biodegrade without leaking harmful chemicals into the environment.*

The All AZ winners who could not be here today are:

- *CHEYENNE DICKEY (1st Team) from AVC will transfer to ASU to major in SPED. She will receive a master's degree in SPED w/ a minor in Psych and will become a Behavior Analyst. Cheyenne plans on working with ASUs Autism/Asperger's Research Program to help raise awareness.*
- *EDNA GARCIA (3rd Team) from SMC will transfer to Grand Canyon University to study Graphic Design. She will earn her bachelors with an emphasis in animation. Edna hopes to work for Disney or Pixar.*

Their applications now go through rounds of judging in Washington DC by representatives of federal agencies & national education associations. In previous years, these subsequent evaluations have resulted in many additional scholarships & recognition for our students. This includes:

- Being named to the *All-USA Academic Team*, an honor bestowed to only 20 students nationally each year
- Awards from the Coca-Cola Scholars foundation naming students New Century Scholars
- Oberndorf Lifeline to Completion scholarship
- & the very prestigious & competitive Jack Kent Cook Foundation scholarship

These added recognitions are announced between the All AZ luncheon & graduation & I am very happy to report that this week we learned that Cheyenne Dickey from the Aravaipa Campus has been named a Coca-Cola New Century Scholar and will receive an additional \$1,000 scholarship.

Dr. Johnson also shared information about the Honors Councils in which we hold memberships and collaborate amongst. Honors Programs traditionally are members of the National Collegiate Honors Council. Founded in 1966, *NCHC* is a unique educational organization designed to support & promote undergraduate honors education with the mission to support & enhance the community of educational institutions, professionals, & students who participate in collegiate Honors Ed.

There are regional associations and CAC holds membership in the Western Regional Honors Council. One successful endeavor of *WRHC* is an annual conference held at universities across the west each April. The Western Council holds a formal meeting for Honors leadership & the time provides opportunities to share ideas, address challenges, and support one another's programs. Students apply to this conference and I will be taking 6 students from the Honors Program to Ashland, OR next month where they will experience a professional, academic conference & present the original research they conducted in their Honors courses.

In Arizona, there is an Honors Council comprised of the Deans and Directors from Honors Programs at the CCs and Us. We meet each semester in person and stay in contact via phone & email throughout the year. AZ is unique in having a state Honors Council. In 2011, at the national Honors conference, *AZHC* held a panel discussion about the value and work of the group & learned that at that time, there were only 2 other states with a dedicated Collegiate Honors Council.

AZHC has worked closely with another successful Higher Ed endeavor in our state, A.Z. Transfer. We are now a 'Community of Interest' on their website which allows students access to information about all state Honors options as well as information on how to transfer from a CC Honors Program to one at a U. This is one of the ways in which *AZHC* has been successful in facilitating seamless transfer experiences in Honors programs.

AZHC is one of the most collaborative communities I have ever been a part of. We share ideas on increasing our programs' adherence to the 17 characteristics & BPs of a fully developed Honors Program as identified by the *National* Honors organization. My vision for CAC Honors is growth and this group is there to support and encourage this growth. Although a common challenge at the community colleges is limited dedicated Honors faculty, CAC has been successful in addressing the crucial *National* metric of being an *independent, interdisciplinary*

Program with the participation of our faculty from *diverse* disciplines who support interdisciplinary academic endeavors.

Dr. Johnson will present again at the May Board meeting to introduce Honors students who will present at the *Regional* conference on topics from Genetics to the History of Animation to the Perceptions of Civil Rights in the 21st century by Marginalized Communities.

Dr. Johnson thanked the Governing Board for the support they have given & continue to provide to Honors Education.

Upon motion of Mr. Gibson and seconded by Mr. Miller, the Consent Agenda items were approved as presented.

CONSIDERATION OF CONSENT AGENDA (Approved Consent Agenda items are shaded in this manner.)

XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

For Hire:

Halfhill, Denette; Facilities Assistant I, Superstition Mountain Campus
Effective: February 27, 2017

Velazquez, Beverley; Facilities Assistant I, Maricopa Campus
Effective: February 27, 2017

For Promotion:

Carpenter, Geoge; Coordinator III, Science Labs, Signal Peak Campus
Effective: February 27, 2017

Willey, Mary; Human Resources Assistant II, Signal Peak Campus
Effective: March 6, 2017

For Resignation:

Deall, Gerard; Performing Arts Technical Director, Signal Peak Campus
Effective: February 22, 2017

King, Titia L., Professor of Biology, Aravaipa Campus
Effective: May 12, 2017

Loos, Jeremy; Police Officer, Signal Peak Campus
Effective: March 8, 2017

For Retirement:

Beecroft, Diane, Professor of Chemistry, Signal Peak Campus
Effective: May 12, 2017

This item was approved under the Consent Agenda.

XII. ACTION WITH POSSIBLE DISCUSSION 2017-2017 GOVERNING BOARD MEETING SCHEDULE

Recommendation: That the Governing Board approve the Board meeting schedule for the 2017-2018 year.

This item was approved under the Consent Agenda.

XIII. NEXT BOARD MEETING

The next regular Board meeting is scheduled for April 18, 2017 at the Aravaipa Campus.

The meeting adjourned at 2:52 p.m.

APPROVED:

Gladys Christensen, Board President

ATTEST:

Rick Gibson, Secretary/Vice President